

Microsoft Dynamics GP FRx 6.7 Report Design Essentials

HOURS	COST
16	\$998.00

The two-day course covers the basic report design skills you need to create, maintain and distribute presentation quality reports using Microsoft® Business Solutions – FRx®. It also includes coverage of additional functionality designed to help you create new reports, and distribute and analyze your company's financial information. You learn about basic foundational skills, complex calculations, drag and drop reorganization, rounding adjustments and account sets.

A thorough understanding of these topics allows you to easily design and maintain standard and essential reports your organization needs to understand its financial position. You learn how to use templates or create customized report designs as well as how to setup self maintaining reports that will dynamically include newly added GL accounts and newly closed periods.

This course also teaches you how to generate and electronically distribute reports using your in-house email system. These skills enable you to take control of the financial reporting process, allowing you to be more productive and efficient in the way you create, generate and distribute financial information, which in turn helps you to enable internal and external stakeholders to make well informed decisions to positively impact your organization as a whole.

Audience

This class is ideal for:

- ✓ Novice FRx users
- ✓ Intermediate and experienced FRx users who would like to refresh their skills or develop broader product proficiency
- ✓ FRx Software product resellers

At Course Completion

After completing this course, students should be able to:

- ✓ Learn basic navigation and report creation in FRx
- ✓ Learn techniques to drill down, analyze, print and export from the FRx® Drilldown Viewer™
- ✓ Explore ways to efficiently create and distribute many financial reports including Trial balances

Training Course Overview

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- ✓ Balance sSheets
- ✓ Transaction detail reporting
- ✓ Trended reports
- ✓ Side-by-side presentation
- ✓ Actual vs. Budget
- ✓ Examine tips and tricks for increasing speed and accuracy of month-end close
- ✓ Understand security settings within FRx
- ✓ Learn how to improve your company's financial reporting package

Prerequisites

Before attending this course, students must have:

- ✓ General knowledge of Microsoft® Windows